

**COMPETITIVE SOURCING
EXECUTIVE STEERING GROUP MEETING PROCEEDINGS**

**April 20, 2004
3:30 pm – 4:30 pm
Room 7B-252**

ATTENDEES

Kyle McSllarrow	Eric Knox for David Garman
Linton Brooks	Ingrid Kolb for Bruce Carnes
James Campbell	Eugene Freedman, NTEU
Rosita Parkes	Brian Costlow
Claudia Cross	Robert Tuttle
David Hill	Rita Franklin
Mary Ann Shebek	Kathy Peery
Prentis Cook	Laura Rodin
Dennis O'Brien	Mark Hively
Robin Topolski	Dorsey Hibbitts

AGENDA

Opening Remarks	Kyle McSllarrow
Approvals/Notification Overview	Dennis O'Brien
FY 04 Feasibility Review Status	Dennis O'Brien/Robin Topolski
Team Study Change Decisions	Rosita Parks
Team Status Synopsis	Team Leads
Open discussion	All
Closing remarks	Kyle McSllarrow

PROCEEDINGS:

ESG DECISIONS:

1. Designation of the Information Technology Functional Area Study Team Leader
 - Approved the Designation of the Chief Information Officer, Rosita Parkes, as the Functional Area Study Team Leader for the Information Technology Study.
2. Removal of an Office of Civilian Radioactive Waste Management (RW) FTE from the Human Resources/Training Study
 - Did not approve the removal of RW's 1 FTE from the Human Resources/Training study.

3. Approval of the Concept of Operations for the Information Technology Study Performance Work Statement (PWS)
 - Approved the final scope of the IT study PWS.

Feasibility Reviews

The status of the Department's Feasibility Reviews was briefed. The first draft of the Feasibility Review Report will be completed by April 30, 2004. A management decision on which reviews will enter into actual OMB Circular A-76 study and competition is expected to occur prior to June 30, 2004. For the competitions authorized to go forward, competition planning will take place during July and August, with the formal public announcement of the study or studies to occur by August 31, 2004.

Notifications

1. Notified of CSO approval of six-month extension to IT Study
2. Notified of the use of Federal Supply Schedules for the Logistics-DOE Study

Teams' Status

- The ESG was provided with material concerning status and updated milestones on all ongoing A-76 studies.

Other Activities

The Deputy Secretary opened the meeting with comments in support of the Competitive Sourcing Initiative, the on-going studies and the Feasibility Reviews.

In describing the on-going Feasibility Reviews, the commitment of resources and key personnel by involved offices was recognized and praised.